



CREATE. CONNECT. CONVINCED

<http://www.cpd.org.au>

Wellbeing Policy Adviser

The Centre for Policy Development (CPD) is seeking a Policy Adviser to work on our Wellbeing Government Initiative.

This is an exciting opportunity to make a genuine contribution to policy development and innovation in Australia. Our team enjoys frequent interaction with policymakers in government, media, and the wider policy world. You'll be joining a close-knit team that delivers real impact at senior levels of policymaking.

We believe our team is our key asset and we are committed to recruiting and retaining talented and committed individuals. We support flexible work and will consider either full-time or part-time for the right candidate. The successful candidate will be based in CPD's Sydney or Melbourne office. Remote work may be possible. We invite First Nations people, people of colour, people with lived experience of forced migration, people with disabilities, members of the LGBTQI+ community, and people without a family history of tertiary education to apply for this role.

Salary

Starting at \$80,000 + 10.5% superannuation, with higher salary commensurate with experience and skills. Other employee benefits include a flexible workplace, paid parental leave, study leave, and a collaborative culture that will foster your skills, build your career and broaden your horizons.

Here's a taste of what you'll do:

- Under the direction of the Wellbeing Lead, conduct research and analysis on wellbeing approaches to government decision-making, including wellbeing budgeting, policy assessment processes, and interventions to advance children's wellbeing
- Support policy engagement activities, such as roundtables and other convening events
- Work collaboratively with colleagues across CPD
- Support network building with stakeholders, identifying and engaging key stakeholders, working with the team to sustain the active involvement of senior policy makers
- Support the administration of the program including scheduling meetings, preparing meeting materials, updating CRM.

About you

We are looking for someone with experience or expertise in wellbeing approaches to policy, government and economics, or people and place centred approaches to social service policy and delivery, gained through work or study. First-hand experience of policymaking is desirable but not essential. We are most interested in your passion for this topic, creativity of thought, and an ability to grapple with complex concepts and communicate them well.

This is an intermediate level position, so we would expect the successful candidate to have 3 to 5 years work experience.

You'll be the right person for the job if:

- you have experience or expertise in wellbeing approaches to policy; economics; and/or people and place centred approaches to social service policy and delivery
- you can write concisely and clearly, and are interested in developing your skills for narrative communication
- you have a thoughtful approach to policy analysis and an ability to communicate new insights about how governments operate
- you have the ability to take the initiative when faced with a blank page; developing new projects, methodologies, and ideas
- you understand the general economic and social policy context in Australia
- you're able to work at pace on several different projects at once

About CPD

CPD is one of Australia's leading independent policy institutes. At CPD, we are ambitious for long-term transformative change, and consistently have our eyes on our goals for Australia and our region: a government that is active and effective; a society that expands opportunity and social justice; an economy that is clean, innovative and productive; and a country that is respected for its leadership and cooperation.

You will be joining a smart and energetic team that is courageous with our contribution, but humble in the way we engage. We are committed to listening, learning and growing together.

We build constructive, respectful working relationships and we take equity and inclusion seriously. Our capacity to deliver real impact comes from a talented, collaborative team from a variety of backgrounds and experiences. The best solutions are developed when diverse voices contribute - especially people who are frequently and historically excluded from public policy decisions, and people with lived experience of the challenges our work addresses. In line with this commitment, we will also be proactively reaching out through our own networks to recruit for this position.

To learn more about our work check out our latest [Impact Report](#).

How to Apply

Candidates are invited to apply via [BeApplied](#) by 5.00pm on Wednesday 28 September 2022.

If you have any questions, please contact Allison Orr on 0423 602 771 or allison.orr@cpd.org.au.

For more information on CPD please visit www.cpd.org.au.



Culture Statement

At CPD, we are **ambitious for long-term transformative change**, and consistently have our eyes on our goals for Australia and our region:

- a government that is active and effective
- a society that expands opportunity and social justice
- an economy that is clean, innovative and productive
- a country that is respected for its leadership and cooperation.

We build **constructive, respectful working relationships** — internally and externally — and we take **equity and inclusion** seriously. We are committed to **listening, learning and growing**.

We recognise the best solutions are developed when **diverse voices** contribute, so we try hard to **integrate all perspectives into our work** — especially those of people with **lived experience** of the issues we are trying to address.

At CPD, we are:

Grounded and caring	<ul style="list-style-type: none"> ● grounded in the pursuit of wellbeing ● kind and compassionate colleagues and collaborators, creating an inclusive and welcoming workplace
Courageous and confident	<ul style="list-style-type: none"> ● courageous with our contribution, but humble in the way we engage ● believers in ourselves, each other, and our approach and method
Collaborative and consultative	<ul style="list-style-type: none"> ● natural collaborators who seek to unite rather than divide ● connectors, building synergies across teams, workstreams, organisations, sectors and issues
Intellectually rigorous and solutions focused	<ul style="list-style-type: none"> ● intellectually rigorous, inviting curiosity and initiative ● pragmatic reformists, putting forward practical, implementable solutions
Trusted, credible and reliable	<ul style="list-style-type: none"> ● known for doing what we say we will do ● evidence-based and thoughtful — people know they can trust what we say and write
Fun and positive	<ul style="list-style-type: none"> ● fun and try not to take ourselves too seriously ● quick to assume good will and the best intentions